

EXAMPLE THANK YOU LETTER FOR SPORTS TEAMS



PANTHER MIDDLE SCHOOL
USD-000-Anywhere-Unified-School-District
Anyplace, Kansas 010101 · (222) 123-4567 · usd00@edu.com

January 20, 2003

Wonder Soccer Team
20 Parkway Place
Goalway, South Carolina 020202

Dear Wonders:

Thank you so much for sending the Panther Middle School fan packs. These fan packs serve as reinforcers for the Panther's school-wide implementation of positive behavior support. Your generosity is greatly appreciated by students and teachers alike.

We would like to thank you so much again for your thoughtfulness. We wish the best of luck to the Wonders in the upcoming year.

Sincerely yours,

Paula Helpson

Paula Helpson, Panther Parent Volunteer
Panther Middle School
111 Panther Road
Anyplace, KS 010101
222.123.4567